



2024 Hurricane Check List for Locations

National Dispatch Team will be prepared and all members will be active until the storm has passed. We may need additional support to deal with high volumes of calls.

Subcontractor/Deep Blue will be put on alert and prepared to respond if needed. ER&P team will maintain a list of available resources.

Clients:

Message:

“Moran Environmental has activated its Moran Emergency Management Team (MEMT) in preparation for the impending landfall of Hurricane (Name) expected within the next 3 to 7 days. The company has initiated internal readiness protocols to ensure a swift and effective response, catering to the requirements of its clients in the event of activation. Additionally, MER's National Dispatch Team has been put on alert, with extra managers assigned to accommodate the anticipated surge in incoming calls. For immediate assistance, please contact MER's 24-hour Emergency Response hotline at 888-233-5338. If your internal plan necessitates further equipment and personnel information, MER is readily available to provide the required details.”

- Notification and communication with Clients on our preparation.
- Secure any onsite equipment we may have at a client's facility.
- Provide them with our 888-233-5338 for activation.

Individual Location Check List Highlights (See below for 24-120 hr Checklist)

- All personnel are notified they are on call until further notice. All hands on Deck.
 - Communicate with your local Spill Supervisors throughout the storm.
- Secure your location
 - House keeping in yard to reduce the chance of blowing debris.
 - Clean out any catch basins around your shop.
 - Board up Windows if needed.
 - Have a plan to run off a generator if needed.
 - Take Photographs of pre-storm conditions.
- Prepare your equipment
 - Move critical equipment to Higher Ground if a storm surge is a concern.
 - Test and Fuel all Compressors, Generators, Pumps, Power packs.
 - Fill up all fuel cells and fuel cans.
 - Have spill trailers stocked and ready to go.
 - Pull back vessels that are on lifts or in the water.
 - Remove or secure spill trailers or Containers that are pre-staged.

- Prepare your employees
 - Communicate with them steps they should take at home to be Prepared and available if needed.
 - Review Spill team expectations. All Hands on Deck.
 - Order extra pallets of water.
 - Make sure PPE is stocked.
 - Spill Bag check.

WHEN A HURRICANE APPROACHES

120-Hour Checklist

- Confirm that all emergency contact information is current (i.e.) phone numbers, email addresses etc.
- Confirm On-Call teams and volunteers.
- Verify that all storage and office trailers are correctly tied down.
- Be prepared to supply fuel tanks for de-watering pumps, portable generators and vehicles during the storm and remobilization after the storm.
- Confirm all pumps and generators are in working order.
- Schedule trash dumpsters to be emptied.
- Begin identifying non-critical personnel for demobilization.

96-Hour Checklist

- Ensure dewatering, standby, and diesel powered equipment is ready to operate. Operate this equipment as conditions warrant. Ensure dewatering, standby, and diesel powered equipment is ready to operate. Operate this equipment as conditions warrant.
- Inventory/restock all spill trailers.
- Confirm the inventory of all major spill equipment.
- Confirm roster of support personnel.

72-Hour Checklist

- Verify that all storage and office trailers are correctly tied down.
- Ensure that all materials, tools, sheds, gang boxes, and small equipment that can be damaged by rising water are removed from excavations and low areas prone to flooding.
- Take pictures of site conditions for insurance purposes.
- Confirm the inventory of all equipment that has been demobilized.
- Be prepared to board up windows or put storm shutters in place. Have strong bracing for outside doors. Stock sandbags for doors etc.
- Top off the fuel tanks of all equipment and ensure fill caps are properly secured.
- Tie down all materials and place weight of some sort (rebar, block etc.) on items that can be physically moved.
- Tie netting on all trash containers that are not empty.
- Anchor portable toilets or have them picked up.

48-hour Checklist

- All personnel shall be demobilized from site.
- All equipment shall be demobilized from site.
- Document the status of the project with pictures and store them in a dry secure place.
- Back-up all computer files on diskette and store them in a dry secure place.
- Confirm the inventory of all equipment in the office and in the field.

24-hour Checklist

- Notify all Key Clients of the steps we are taking.
- Document the status of the project with pictures and store them in a dry secure place.
- Back-up all computer files on diskette and store them in a dry secure place.
- Confirm the inventory of all equipment in the office and in the field.

AFTER THE STORM IS OVER

- Utilize toll-free number and Text service to communicate ALL CLEAR status and return-to-duty instructions..
 - 1-866-311-4762
- Assemble the Damage Survey Team to inspect job site, identify and document all damage, prioritize repairs and initiate repairs with a remobilization crew.
- Class A hazards will have priority and must be abated before calling in the whole workforce to resume cleanup activities.
- Do not touch loose or dangling wires. Report such damages to appropriate utility companies.
- Stay clear of disaster areas where we may hamper first aid or rescue work. Be prepared to offer assistance with equipment.
- Stay alert as to prevent any fires. (Water pressure will be low). Complete preparations for the return of the full workforce. Implement the system to inform employees to return to work.
- Be aware that we may need to care for some of our employees. Call the local hospital and report persons needing assistance.